



# St. Paul's Early Learning Center

## Guidelines, Rates and Fees

### Early Learning Center Guidelines

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- **DAY CARE HOURS & PICK-UP:** The Early Learning Center operates Monday through Friday 6:30AM – 5:30PM. The Center closes PROMPTLY AT 5:30 PM. *If a child is left after 5:30PM, a fee of \$15.00 per every 5 minutes late will be charged.*
- **TUITION:** Payment is due on the first day of attendance each week. A \$15.00 late fee can be charged for late payment. If you are unable to pay, please contact the office immediately.
- **DISCOUNTS:** The Early Learning Center does support a multi-child discount for families with more than one child in attendance – 20% off for the second child, 15% off each additional child after the second. The discount is applied to the lower of the fees (based on age of child).
- **RETURNED CHECKS (NSF):** A \$35.00 fee will be charged for checks returned to the Early Learning Center for insufficient funds.
- **VACATION:** Families are allowed 5 vacation days after every 6 months of consecutive attendance.
- **FIELD TRIPS:** Children may periodically be taken on field trips (as outlined in the Consent for Daycare Services). There may be an additional charge for such field trips.
- **WITHDRAWAL FROM CENTER:** A minimum of a one week notice is required for a child to be withdrawn from the Early Learning Center. If the required notice is not given, the Center will still charge tuition for that week.

### Childcare Weekly Rates

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**PLEASE NOTE:** For daycare participants, there is a registration fee of \$50.00 per family plus first week's tuition.

AGE GROUP	WEEKLY RATE	4 DAY RATE	3 DAY RATE
INFANT & WADDLER (6 wks-15 mo)	\$196.50	--	--
TODDLER (15 months to 24 months)	\$185.25	--	--
TWO YEARS	\$162.75	\$145.75	\$129.00
THREE & FOUR YEARS	\$151.50	\$140.25	\$117.75

## Preschool Rates & Times

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**PLEASE NOTE:** The St. Paul’s Early Learning Center Preschool Program is a half-day program, from 8:30AM – 11:30AM, Monday through Friday. For Preschool participants, there is a registration fee of \$30.00 per family plus first month’s tuition.

AGE GROUP	ATTENDANCE DAYS	MONTHLY RATE	ADDITIONAL OPTIONS
THREE YEARS	TUESDAY - THURSDAY	\$138.00/MONTH	\$1,242.00/YR (Sept-May)
FOUR YEARS	MONDAY - FRIDAY	\$178.00/MONTH	\$1,602.00/YR (Sept-May)

## Care Options for School-Aged Children

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**PLEASE NOTE:** The St. Paul’s Early Learning Center does offer care options for School-Aged children. Five year olds must be currently enrolled in Kindergarten to qualify for this care program, which serves children aged 5 – 12 years.

CARE PROGRAM	PROGRAM RATES
BEFORE/AFTER SCHOOL CARE	\$89.75 per week
DAYS OFF CLUB	\$33.50 per full day or \$16.75 per ½ day
SUMMER CAMP**	\$151.50 per 5-day week or \$140.25/4 day week, \$117.75/3 day week

*\*\*For Summer Camp participants, there is a non-refundable camp deposit of **\$151.50** that will hold the child’s spot upon registration, and then be credited to the child’s account as the first week’s tuition once camp begins. The Summer Camp activity fee charged in previous years is now included in the tuition fee for this program.*

## Our Staff and Contact Information

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Questions? You may contact us by phone at 217-424-9183 or if you can e-mail us at [daycare@spldecatour.org](mailto:daycare@spldecatour.org). Our staff would be glad to assist you!

Kim Newingham Daily Director

[kim@spldecatour.org](mailto:kim@spldecatour.org)

Jamie Stanzione Assistant Director

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